

LITHIUM BATTERY SHIPPING INSTRUCTIONS

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STEP ONE

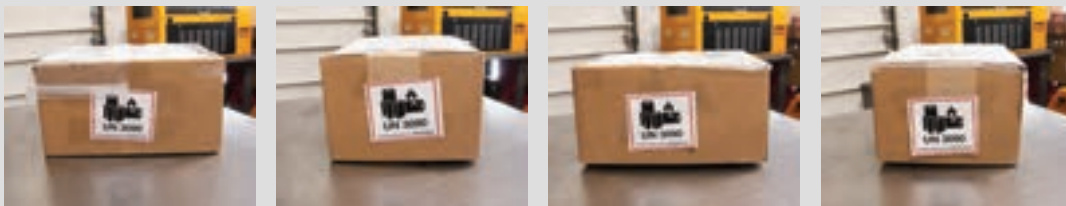
Open attachments. Print in **color**. Battery border must be **RED**



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STEP TWO

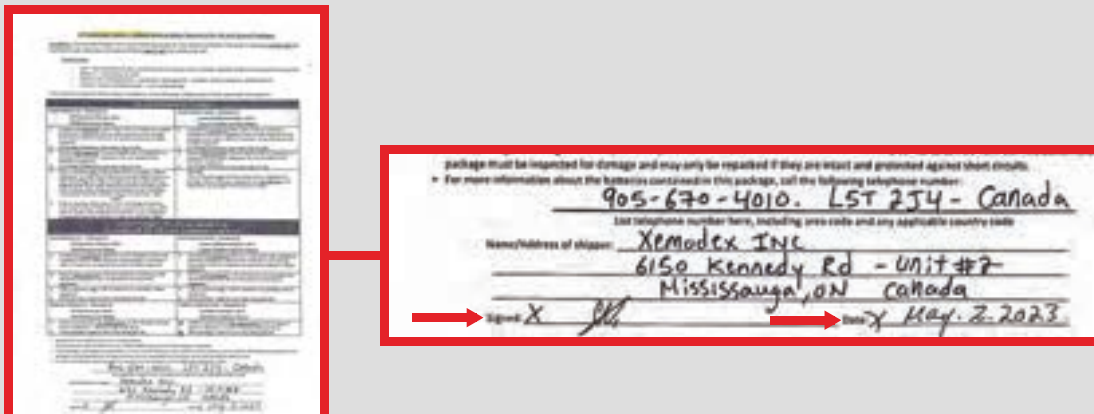
Once a heavy duty box is obtained (recommended size box 14x10x12), get it ready prior to packaging the battery due to its weight. Cut the stickers, place stickers on each side of the box.



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STEP THREE

Sign and date the battery safety document. Do not edit or change the information.

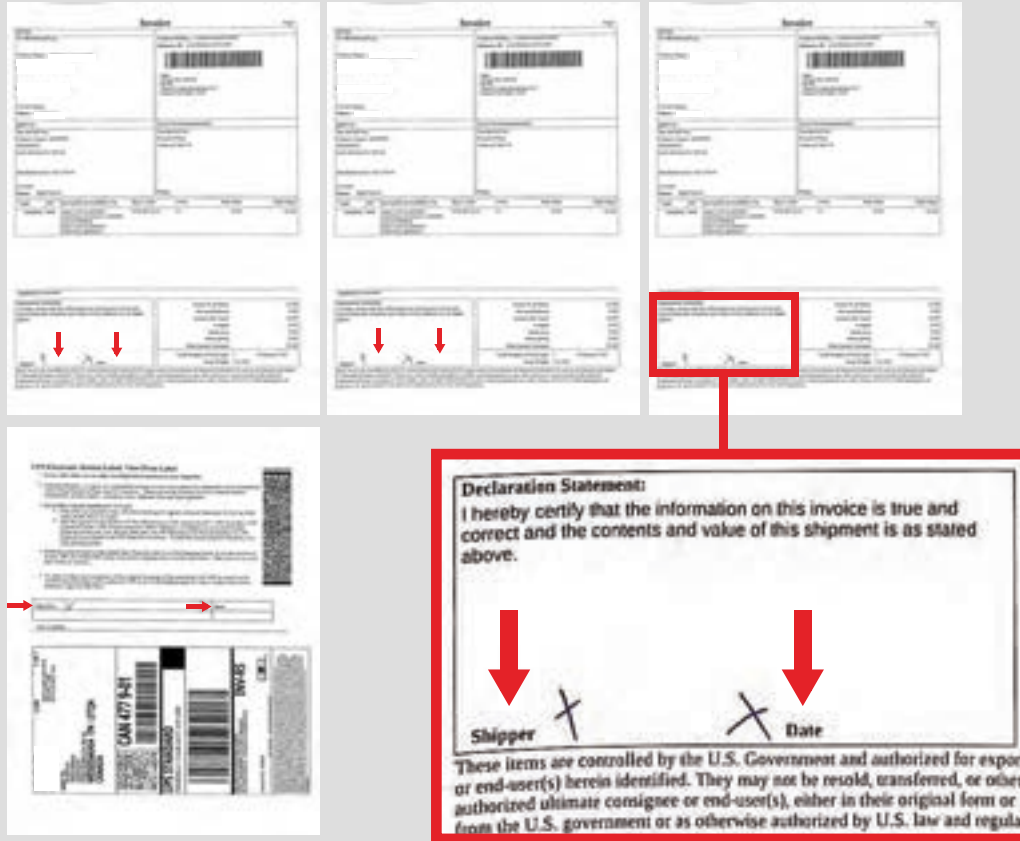


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STEP FOUR

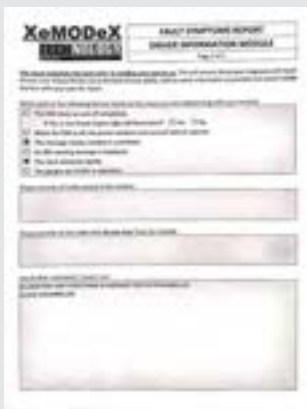
Print your shipping labels and the commercial invoices. Date and sign them.



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STEP FIVE

Print your faulty symptoms report. Fill out the form.



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STEP SIX

Pack your battery carefully to avoid any damage. Peanuts/Bubble wrap should be used.

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STEP SEVEN

Besides the battery, the only document that goes inside is the faulty symptoms.



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STEP EIGHT

Close/Seal your box.

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STEP NINE

Stick the safety battery document on the top of the box.



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STEP TEN

Place the UPS label + 3 commercial invoices in a clear plastic pouch and stick it onto the box. If you do not have a clear plastic pouch, UPS can provide you with one at the UPS store.



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STEP ELEVEN

Finished product picture. Your battery is ready to be shipped!

